

Mid-Program Portfolio Review

Application Guidelines for SlideRoom

Animation/Illustration Program

Students applying to the SJSU Animation/Illustration program must present work digitally as a representation of their skill level. Care should be taken to present your work professionally. You must pass the first phase portfolio review in order to continue in the Animation/Illustration Program and take further upper division courses. Passing the portfolio review allows students to move on to the second phase of review, which is the completion of an assigned sketchbook. The faculty recommends that students complete Art 113A before applying for the review. It is expected that you have received B- or higher grades in all your Animation/Illustration classes. If you have not, it is likely your portfolio application will not be successful. Students who have failed the review two times are required to meet with a faculty advisor to determine whether a third application is feasible.

The technical, intellectual, and communication skills you display in your portfolio are paramount. A thoughtful and professional presentation is essential. You are trying to convince us to hire you for an intense training program. Your cover will set the tone and act as the face of the portfolio. Your artist statement is a form of cover letter, your transcripts function as a resume, your class work constitutes your portfolio and work experience. Overall, your portfolio should favorably represent your exceptional qualities.

READ THESE INSTRUCTIONS CAREFULLY

Portfolios not following these requirements will not be reviewed.

Application Process

The mid-program portfolio review is now a digital process and requires you to apply online and to pay a fee of \$10.

1. Create an Online Portfolio Review Account and Begin

Go to <http://sjsuai.slideroom.com> and create an account and password. On the landing page there is a video tutorial if you need assistance. Hotmail email addresses are not accepted. Wait for the email with your confirmation link. Follow that link to sign in. Once you sign in you can "Start a New Submission". Please select Mid-Program AI Review (Spring 2011). You will then be asked for your Student ID # and if you have applied to the program previously. In this window you will also be asked for your Artist Statement (see next paragraph) as well as your area of interest.

2. Submit an Artist Statement

You must write an **Artist Statement** providing us with information regarding your work, your professional aspirations, and your reasons for pursuing a degree in this program. You may use up to 400 words and this will be requested during the first part of the application process. When you are done with this section click "next step". You may return to correct before submission.

3. Submit SJSU Transcript Grades

Next you will be requested to provide your **SJSU transcript Grades** showing the Animation/Illustration program classes you have completed at San Jose State. There is a field for you to indicate each course grade as well as your cumulative SJSU GPA. There is also a field to indicate which classes you have taken more than once and the grades received for those repetitive classes. Please note that this information will be verified before final results are announced. Falsifying grades or GPA will result in expulsion from the program and potentially

the University.

4. Add Media – Upload Your Cover Page and Portfolio Work

Step 1 is to upload media. Click the button “Choose Media from Computer”. Navigate through your file structure to find the appropriate files. Images (jpg, gif, png) up to 5 MB each, Videos (flv, wmv, mov) up to 60 MB each are accepted. You may upload in batches.

Step 2 is to add titles and descriptions. Your work should be identified as to Title, Medium, Description, Class, Instructor, Semester/Year. The title of your file as you upload it becomes the title of the work, so name thoughtfully and appropriately.

Your **Cover Page** must be the first item in the media section that evaluating faculty will view and should be considered your “cover presentation” or title page showcasing your design skills. You should consider typography, composition and first impressions. Your Student ID number must be on the cover page, and your name should NOT appear ANYWHERE on this cover or within the portfolio itself to protect your anonymity as much as possible.

You must submit a minimum of 10 and maximum of 25 portfolio items with the cover being counted as one item. The work you include, exclude, and the order that you present the individual items are decisions that you must make, and will be indicative to us of your readiness to enter the SJSU Animation/Illustration Program. You may, at your discretion, group certain items as a single image submission, for example: multiple figure studies, a batch of thumbnails, color comps, etc. If you group them as a single “page” in Photoshop, they will be counted as one item.

While the selection of work is at your discretion, we suggest that you include work from each of the following classes: 112A, 112B, 113A, 113B. (If your name appears legibly on a given project please remove it digitally).

5. Complete Submission

When you have completed all of the information and have uploaded your portfolio media then go to the next step and finalize your submission. You may be prompted to correct any information before completion. You may Save Progress at any step. Once finalized you will be given a submission reference number and get a confirmation email. You may also print out the confirmation page.

If at any time you experience technical problems with the SlideRoom website, do not contact the faculty—contact the website technical support staff. While we do not anticipate you will have problems with the website submission, do not wait until the last minute to submit your work as unanticipated problems are the responsibility of the individual student. Start early, finish early for success.